



# Dr. DY Patil Knowledge City

Charholi Bk. via Lohegaon,  
Pune-412105

BLOOD GROUP

## HOSTEL ADMISSION FORM

Session 2017-2018

To,  
**The Chief Administrative Officer**  
Dr. DY Patil Knowledge City  
Charholi Bk. via Lohegaon,  
Pune-412105

Please staple  
one  
photograph  
here

I, the undersigned hereby apply for Admission to the D Y Patil Knowledge City Hostel, subject to all its Rules and Regulations that may be applicable, from time to time.

(The course, in which I have been admitted, is .....).

1. Name(In block letters).....

2. Mother's Name .....Occupation .....

3. Father's Name.....Occupation .....

(If business give details)

4. Guardian's Name .....Occupation .....

5. Local Guardian's  
Name.....Relationship.....

Address:.....

Phone: .....E mail.....

7. Emergency Contact Number (along with Name).....

Contact No.....E mail.....

- For Rules & Regulations for hostel stay – see overleaf.

(2)

I hereby certify that I have read and understand all the Rules and Regulations of the D Y Patil Knowledge City Hostel & I shall abide by all of them.

Signature of Student

Date:.....

I hereby give an undertaking that he / she will pay the full Hostel dues, by the due date. He / She shall have to abide by all the Rules and Regulations of the D Y Patil Knowledge City Hostel that may be in force, from time to time. I realise that he / she may be asked to leave, in case of repeated disobedience or willful neglect of rules and regulations. I also realise that this has no bearing upon the Hostel Fees.

Signature of Parent/Guardian

Date:.....

**UNDERTAKING**

This is to affirm that I have read and understood the Rules and Regulations of the D Y Patil Knowledge City Hostel, particularly regarding those going to the Market / Movies / Local Guardian's or meeting visitors. I hereby affirm that she/he shall abide by them. I also understand that all amounts and charges levied, including that of Hostel fees shall not be refunded, by the D Y Patil Knowledge City Hostel. This is regardless of whether I join / do not join /continue / discontinue /or be asked to discontinue, during the academic session.

Signature of Student

Date:.....

Noted above undertaking, I agree with the same.

Mother's Signature

Father's Signature

Local Guardian's Signature

<p><b>Guardian's Name</b>.....</p> <p>Address.....</p> <p>Contact.....Email.....</p>	<p>Please staple one photograph here</p>
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<p><b>Mother's Name</b>.....</p> <p>Address.....</p> <p>.....</p> <p>Phone: .....Email.....</p>	<p>Please staple one photograph here</p>
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<p><b>Father's Name</b>.....</p> <p>Address.....</p> <p>.....</p> <p>Phone: .....Email.....</p>	<p>Please staple one photograph here</p>
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<p><b>LOCAL GUARDIAN</b>-Name.....</p> <p>Address.....</p> <p>.....</p> <p>Phone: .....Email.....</p>	<p>Please staple one photograph here</p>
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## Dr. D. Y. Patil Knowledge City-Hostel

Charholi Bk, Via Lohegaon

Pune - 412105

### Personal Details

Student's Name \_\_\_\_\_

Father's Name \_\_\_\_\_

Permanent Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### Contact Numbers

1. Contact no. of Student \_\_\_\_\_

2. Contact no. of Parents \_\_\_\_\_

3. Landline no.(Permanent Address) \_\_\_\_\_

4. Contact no. in Emergency \_\_\_\_\_

E-mail ID of Student \_\_\_\_\_

E-mail ID of Parents \_\_\_\_\_

**PREVAILING / HISTORY OF MEDICAL ILLNESS IF ANY WILL BE THE SOLE RESPONSIBILITY OF THE PARENT / GUARDIAN OF THE STUDENT**

History of serious illness (if any)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Ongoing treatment (if any)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Medicines (prescribed)

\_\_\_\_\_

\_\_\_\_\_

Allergies

\_\_\_\_\_

\_\_\_\_\_

Blood Group \_\_\_\_\_

Signature of the student

Signature of Parent

Date: .....

Date: .....



## **Dr. DY Patil Knowledge City**

**Charholi Bk. via Lohegaon,**

**Pune-412105**

### **Hostel Rules & Undertaking**

I,.....,student of..... while expressing my gratitude to the Management of Dr. D Y Patil Knowledge City for granting me accommodation in the on-campus hostel hereby state and affirm that my conduct, discipline, and attendance will be as per the rules mentioned below. I shall follow all the rules in letter and spirit and if any act of mine vitiates the same or is noticed or proved, I undertake to bear all the responsibilities and consequences thereof.

The following rules will be followed by all students residing in the hostel. Violation of any of these rules will make students liable for disciplinary action including expulsion from Dr. D Y Patil Knowledge City.

- A student must remember that hostel is home to the students on the campus and he / she should behave himself / herself on the campus as well as outside in such a manner so as to bring credit to him / her and to the college.
- A student once admitted to the hostel continues to be an inmate throughout the period of one year. He / she will have to pay the room rent for the one year in advance at the beginning of the semester. The amount will be forfeited if the inmate decides to leave the hostel mid-session.
- Every student should stay in the accommodation allotted to him / her by the concerned official. He / she will not be allowed to change the accommodation once allotted.
- A student should check the fittings in his / her room at the time of occupancy. If there is any deficiency or inadequacy, it should be brought to the notice of the staff immediately. He / she shall be responsible for the fittings and shall see to it that they are in order at the time of handing over charge of the room when he / she leaves Dr. D Y Patil Knowledge City hostel.
- Students will be personally and collectively responsible for any loss or damage to the Dr. D Y Patil Knowledge City hostel furniture or other fittings in all the common facilities and places.
- Cleanliness of the room is to be maintained by the student himself/herself.
- A student should not enter the rooms of others if the occupants are not present in their rooms.
- All the students will remain present at the time of Roll Call at 10.00 PM every night.

(2)

- Students must not keep any valuables in their rooms, especially cash. It should be deposited in a personal savings bank account. They should lock their rooms properly when they go out.
- A student himself / herself is responsible for all of his / her belongings. Dr. D Y Patil Knowledge City will not be responsible for any loss incurred due to his / her negligence or any other reason whatsoever.
- No one should use the belongings of other students without their consent.
- Employment of a private servant is not allowed in the hostel.
- No student is allowed to remain outside hostel premises after 10 p.m.
- Security Guards are appointed to supervise and to maintain discipline. Every resident should cooperate with them in the discharge of their duties.
- Students shall not leave the hostel for out-of station visits without prior written permission from the Boarding Parents. Absence without permission will be viewed seriously.
- A student shall not hand over the keys to his / her room to any other student / person except the officials of Dr. D Y Patil Knowledge City hostel.
- Consumption of any kind of alcoholic beverages and beer / smoking is strictly prohibited in the hostel.
- It has been observed that the students by virtue of their numerical strength are sometimes involved in cases of physical violence or nuisance at public places inside the college campus. In all such cases the college is not legally bound to defend any student or to file for bail etc. on their behalf. If the necessity arises, the college authorities may inform the guardian / parents of the students involved in such incidents. The responsibility of defending the cases will be entirely of the concerned student(s). Students shall be responsible for their own actions. No student shall be considered above the law. Dr. D Y Patil Knowledge City cannot be considered as a hiding place for miscreants. The police authorities have the right to enter the campus, detain or arrest anyone depending upon the severity of the offence. Parents are especially requested to guide their wards so that they don't indulge in physical violence of any sort.
- Every boarder must have a copy of the rules to acquaint himself / herself with all the rules and regulations of the hostel. He/she must observe them strictly. Ignorance of rules will not be considered as an excuse.
- All the boarders shall vacate the rooms before they leave for the vacation so that annual repairs can be carried out. All the articles issued to the students should be returned to the officials before the students leave their rooms. They will be responsible for any losses incurred. The loss if any will be made good from the defaulters.

### **Withdrawal and Removal from Dr. D Y Patil Knowledge City -Hostel**

- After the general allotment, application for withdrawal from the Dr. D Y Patil Knowledge City hostel should be counter signed by the father/guardian and submitted to the officials. Such an application should be presented after dues have been cleared.
- Even if the boarder has actually vacated his/her room, he/she will have to pay all the dues and fines standing against his/her name up to the day he/she continues to be on rolls, until his/her name is formally withdrawn.
- A boarder may be expelled from Dr. D Y Patil Knowledge City hostel, if the boarder is in the habit of staying away without permission, coming late, misbehaving with officials and security staff and delaying payment of fees by more than a month.
- Students must acquire a "No Dues Certificate" from appropriate authorities to be eligible to appear for Dr. D Y Patil Knowledge City examinations.

### **Guests**

- Guests / parents / brothers / sisters of the student are not permitted to stay in Dr. D Y Patil Knowledge City hostel.
- Visitors are allowed only between 11 a.m. and to 7.30 p.m. Their movement will be restricted up to the office area only. (no visitors can step into the bldg. area and no staying over is allowed)

### **Electricity**

- Lights must be switched off when not in use.
- The use of electric heater, immersion rod and other similar appliances are prohibited.
- Use of electrical appliances like heaters, hotplates, etc. in hostel rooms of Dr. D Y Patil Knowledge City is prohibited.
- Boarders are warned against tampering with electric installations. For all electric repairs the electrician must be called in.

### **Discipline**

- Students are expected to maintain perfect discipline and a healthy atmosphere in Dr. D Y Patil Knowledge City hostel.
- All kinds of shouting, violent knocking or any other act of movement or behavior that is likely to cause disturbance or annoyance is strictly prohibited.
- Maltreating or abusing the employees and staff is strictly prohibited. Any case of misbehavior will result in immediate eviction of the student (s) and he/she will have to forfeit the fees paid.
- Dealing in general, especially with fellow students should be very courteous and polite. All disputes with fellow boarders should be avoided. Students must not take law in their own hands, and must report all disputes to the concerned officials.
- A boarder found guilty of having committed a breach of rules shall be liable to be punished by the officials as under:

(4)

- A written warning would be issued and a written apology will be sought from the concerned student.

- After one such warnings, if there is a repeat offence, the concerned student will be immediately expelled from the Dr. D Y Patil Knowledge City Hostel and his / her fees paid will be forfeited.

- The Management reserves the right to refuse any applicant admission to Dr. D Y Patil Knowledge City Hostel. In matters of admission and discipline, the decision of the Management shall be final and binding.

- Acts of rowdism, indiscipline, misbehavior with the Management, staff, security and occupants shall account for immediate eviction from the hostel.

- Entry/Exit timings are to be maintained in the Security Register. This would be monitored on daily basis. (Last in time is at 10 p.m.) Two such notices shall be issued to those occupants who do not meet this deadline and a 3rd notice for the same shall call for an immediate eviction from Dr. D Y Patil Knowledge City hostel.

- A head count would be taken at 10pm every night. Failing to be present in the rooms by this deadline would be considered as being absent from the premises and appropriate action would be taken accordingly.

Signature of the student :.....

Name of the student :.....

Place:.....

Signature of Parent/Guardian

Date:.....





## **Dr. DY Patil Knowledge City**

**Charholi Bk. via Lohegaon,**

**Pune-412105**

### **Undertaking – Swimming Pool**

I, \_\_\_\_\_, student of \_\_\_\_\_, year \_\_\_\_\_,

Hereby state and affirm that I know swimming and I completely understand all the risks associated with it. I know that absolute care is taken for the safety of the patrons in and around the swimming pool area. However, I do understand that accidents may occur. In such circumstances, I shall not hold Dr. D Y Patil Knowledge City Management responsible for any mishaps, injuries or accidents arising from the results of my participation.

I, hereby assure you that I will follow all the rules and regulations regarding the usage of the swimming pool as underlined below:

The swimming pool is a place for recreation. For the pool to be safe for everyone, all patrons must comply with the laid down rules and regulations.

1. No one will be allowed in the swimming area unless the pool is officially open and a lifeguard is on duty. Entering the pool when it is not open for public use is a punishable offence.
2. Life Guards have the authority to enforce all pool rules.
3. Running, boisterous or rough play, pushing, acrobatics, dunking, wrestling, splashing, yelling, diving or jumping haphazardly, snapping of towels, improper conduct causing undue disturbances on or about the pool area or any acts which would endanger any patron are prohibited. A patron will be verbally warned for the first offense; the patron will be asked to leave the pool facility if a second offense occurs.
4. All patrons within the pool area must be attired in swimming apparel. Pool users must wear swimming suits or swimming trunks upon entry into the pool. Clothing such as cut-offs, gym shorts, and underwear is not permitted as swimwear.
5. Avoid swallowing pool water or even getting it in your mouth.
6. Persons who appear to be under the influence of alcohol or narcotics will be denied admission.
7. Candy, food or beverages are not allowed around the pool area. No glass items, chewing gum or smoking is permitted anywhere in the facility.

8. Use of all flotation devices must be approved by the Pool Manager.
9. All patrons must take a shower before entering the water.
10. Persons with open cuts, sores, bandages, colds, coughs or infected eyes are not permitted in the pool.
11. Back dives, somersaults, "cannon balls" from the side of the pool or any other unsafe activities are not permitted.
12. Spitting, spouting or nose-blowing in the pool is strictly prohibited. The swimming pool and decks must be maintained in a sanitary manner for the protection of bathers.
13. Emergency procedures must be observed. Swimmers must leave the pool area immediately upon the signal or request of the Pool Manager.
14. Foul or abusive language will not be tolerated.

I hereby sign the above undertaking willingly and voluntarily and with the full knowledge of the contents thereof. I have retained a copy of this form for my record and perusal.

Name of the student : \_\_\_\_\_

Contact No. : \_\_\_\_\_

Signature of the student

Signature of the parent/guardian

Date:.....

Date:.....

Dear Students,

1. The Hostel Academic Session for various Institutes in our Campus has been decided by the Management of the DY Patil Knowledge City.

2. All students are required to adhere to the said rules and regulations for the stay for their Academic sessions which conform to the start and end of their respective Institute's Academic Sessions.

3. Till further guidelines or changes are intimated the following time frame will govern the stay in Hostel for all the students who have taken admission for Academic Session 2017-18 in the Hostel.

- |                    |   |   |
|--------------------|---|---|
| (a) SOE / SOET     | - | 01 Jun 2017 – 31 May 2018 (or till completion of regular exams) |
| (b) DYPWWI / DYPDC | - | 01 Aug 2017 – 31 Jul 2018 (or till completion of regular exams) |
| (c) SOA            | - | 01 Jun 2017 – 31 May 2018 (or till completion of regular exams) |
| (d) MBA / MCA      | - | 01 Jul 2017 – 30 Jun 2018 (or till completion of regular exams) |
| (e) Dental College | - | 01 Aug 2017 – 31 Jul 2018 (or till completion of regular exams) |
| (f) HMCS           | - | 01 Aug 2017 – 31 Jul 2018 (or till completion of regular exams) |
| (g) ADYPU          | - | 01 Aug 2017 – 31 Jul 2018 (or till completion of regular exams) |

4. All students are required to kindly note that the above guidelines have been already informed to students while completing admission formalities at the Hostel.

5. Upon completion of final examination, of their respective Institutes, students will be required to handover their Cupboard / Door keys / Table keys to their respective House Parents and vacate the Hostel rooms within 08 days of completion of final examination. Also damages, if any, will be recovered at actual.

6. Also Caution Money (Deduction under damages) will be withheld till clarification of query on part of the student.

7. Students desirous of continuing Hostel facility for Academic Session 2018-19 will be required to pay a minimum amount as per room being availed, before leaving the Hostel.

- |                        |   |              |
|------------------------|---|--------------|
| (a) Standard Rooms     | - | Rs. 50,000/- |
| (b) Premium Rooms      | - | Rs. 60,000/- |
| (c) Premium Plus Rooms | - | Rs. 80,000/- |
| (d) Supreme Rooms      | - | Rs. 90,000/- |

8. Students desirous of continuing stay in the Hostel for AY 2018-19 must pay the advance fees as mentioned in para (7) else will be required to vacate the Hostel without any further excuse.

9. Over stay in the Hostel for AY 2017-18, beyond the stipulated time frame as per para (3), for any reason, will be charged as charges mentioned below:

- (a) Standard Rooms - Rs. 6,250/- (Per Month – 01 Day to 31 days)
- (b) Premium Rooms - Rs. 7,100/- (Per Month – 01 Day to 31 days)
- (c) Premium Plus Rooms - Rs. 8,300/- (Per Month – 01 Day to 31 days)
- (d) Supreme Rooms - Rs. 10,000/- (Per Month – 01 Day to 31 days)

10. Considering this as a routine circulation of notice, it is understood that respective Parents are being informed by each individual on their own. No separate notices will be given for the Parents.

**11. Ambiguity if any, can be resolved at the Hostel Office by concerned students at the earliest.**

Hostel Administration  
Date: 17 Jan 17

**DY PATIL KNOWLEDGE CITY HOSTEL**

**WILLINGNESS FORM FOR HOSTEL ROOM ACCOMMODATION 2017-18**

**(WRITE IN CAPITAL LETTERS ONLY)**

**Name** : .....

**School / College / Year** : .....

**Presently Occupied Floor & Room** : .....

I hereby provide consent for my Hostel Accommodation for 2017-18 with acceptance of the below mentioned rules and regulations in force and which may change from time to time to ensure smooth and disciplined environment in the D Y Patil Knowledge City Hostels.

**(a) I will pay an advance as mentioned for accommodation being availed, (Non – Refundable) in the month of April 2018 for retention of accommodation for AY 2018-19.**

**(b) I will be allowed to keep my luggage in the Hostel Room only if I have paid an advance of the Hostel Fees (Non Refundable), failing which I am bound to vacate the Hostel Room within 08 days of completion of regular examination.**

**(c) If I am not vacating my luggage form the Hostel I am liable to pay monthly rent towards Hostel fees as decided and already known to me.**

**(d) I am fully aware that I am liable to be expelled immediately from Hostel if found in possession / consumption of contraband / substance, without any warning letter / notice. Also my full Hostel fees including the Caution Money will be forfeited.**

**(e) I will be given only 01 chance for any kind of misconduct / misbehavior / indiscipline in the Hostel. Receipt of first warning letter will be indicative of half of the caution money amount to be forfeited.**

**(f) I will be expelled from the Hostel along with second (final) warning letter without refund of balance of fees, including the balance of Interest Free Caution Money, handed over to Hostel while admission process.**

**(g) Right to suspension / expulsion from Hostel without warning letters rests with the D Y Patil Knowledge City Hostel Administration Only (Citing the intensity / requirement of the situation).**

**(h) I will provide regular attendance without fail and would be liable to be suspended and or evicted from the Hostel if found wanted in the same. Monetary charges to the tune of 10% of the total Hostel fees will be levied towards the offence.**

**(i) I am liable to pay full fees to the Hostel if I vacate the Hostel on or after 01 Sep 2017 irrespective of reason thereof.**

**(j) Right to admission to D Y Patil Knowledge City Hostels rests with the Hostel Administration only.**

**NOTE : FOR ANY QUERY REVERT BACK TO THE HOSTEL ADMINISTRATION**

**Student Sign**\_\_\_\_\_

**Parent Sign**\_\_\_\_\_

**Date :** \_\_\_\_\_

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**Student Sign**\_\_\_\_\_

**Parent Sign**\_\_\_\_\_

**Date :** \_\_\_\_\_